

# **Membership/Directory Coordinator**

**Jessica Sidla**

## **2008-2009 End of Year Report**

**I kept membership database up to date internally and uploaded to website on at least a weekly basis. I worked closely with treasurer-elect and committees to ensure timely addition of new members.**

**Using the Access database and queries, I took the membership information and formatted it to develop a current phone and address directory for the MAFAA membership. Designed the cover of the directory, formatted the pages for easier viewing.**

**For the first time this year, the MAFAA decided not to mail a printed directory. Each current member received an e-mail link to a “hidden” site where they could view and/or download a .pdf version of the 08-09 MAFAA Directory. In addition, new and renewal members were sent this link as they became members throughout the year.**

**All new members were also mailed a Welcome packet including a letter, instructions about registering for the Yahoo groups list serv and a new member pin.**

### **2008-2009 Membership Summary**

**Regular: 575**

**Retired: 57**

**Associate: 109**

**Total: 741**